

**Department of Materials Management
Procurement Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 W. Gude Drive, Suite 3100
Rockville, Maryland 20850**

May 5, 2021

NOTICE TO BIDDERS

**The following are questions and responses from Pre-Proposal Conference -
RFP No. 4923.1, Enterprise Resource Planning Software and Implementation
Services (Human Capital Management & Payroll)**

Question 1: What is the purpose of Infor Lawson - custom module and Infor Lawson – Intellias Custom Module?

Answer: Hundreds of customizations currently exist in the Infor-Lawson Human Resource Information System for variety of multiple reasons. Examples of these customizations include, but not limited to:

- The creation of custom Payroll Attendance Collection System (PACS) instead of utilizing the out of the box functionalities
- The development of code to address some of the functionalities that are available in a module we don't currently own (e.g.; Contracts Management)
- Customizations performed over the last 20 years to address contractual item.
- Customizations that could have been avoided if process was changed.

The “Intellias Custom Module” consists of custom tables and COBOL programs for the Intellias Job Automation and the Benefit Add-ins applications.

Question 2 How many legal entities are there in MCPS?

Answer: Please refer to the Q&A dated April 30, 2021 for the response to this question.

Question 3. What is the plan to handle customization which is not supported in Cloud as there is high level of customization?

Answer: The District is interested in removing its customizations and utilizing standard Software-as-a-Service (SaaS) functions. The District is interested in maximizing the use of the SaaS application and is open to explore all out of the box options before authorizing any customization (e.g.; Configurations, Workflows, Change Management, Reporting, exceptions handling, etc.). Customization may be

considered as a last resort. Offerors should identify any special cloud environment, software, and/or subscription needed to enable for such customizations (e.g.; IaaS, PaaS, etc.). The District is not currently exploring an on-site/on-premise solution to address authorized customizations.

Question 4. Does MCPS already have physical time clocking devices for certain employee population ex: Food Services?

Answer: No physical time clocking devices are currently in use by The District.

Laurie S. Checco

Laurie Checco, Buyer II, Procurement Unit

Please indicate your acceptance of this notice by signing below and returning with your RFP or under separate cover.

Accepted:

Name and Title

Company Name

LC
Copy to:
RFP File